



Villa Madonna School

315 W. Columbus Drive
Tampa, FL 33602
Telephone: (813) 229-1322
Fax: (813) 223-4812
www.villamadonnaschool.com



DROP OFF/PICKUP PROCEDURES

***** Students being Dropped Off and/or Picked Up should follow the procedures for the youngest or only child in a family.**

***** ALL CARS (irregardless of whether they are "Returning" students or "New" students) SHOULD HAVE THEIR CAR TAGS DISPLAYED AT DROP OFF & PICK UP. THANK YOU.**

Early morning care:

- Between 7:00 am and 7:30 am, students dropped off for Early morning care should enter the campus through the Massachusetts Ave. Entrance Gate and be signed in at the Cafeteria.

EC3-Grade 2:

- Between 7:30-8:00am, students in Grades EC3 to Gr. 2 should enter the campus through the main Columbus Drive Entrance Gate and be dropped off at the Front Foyer Glass Doors. Teachers/Staff Members will be there to assist your child(ren) out of the car and into the building.
- Please have children prepared to leave the car (seatbelt off, bookbag and belongings ready, goodbye kiss given, etc.) by the time their door is opened.
- For Students dropped off after 8 am, parents will need to park and bring their child(ren) to the Front Office for check-in and to receive a Late Pass.

Grades 3-8:

- Between 7:30-8:00am, students in Grades 3-8 should enter the campus through the Massachusetts Avenue Entrance Gate. Students will be dropped off at the Canopy. All cars should then proceed out the Gladys Avenue Gate, turning onto Ola Avenue to eventually reach either Columbus Drive or North Boulevard. Teachers/Staff Members will be there to assist your child(ren) out of the car and into the Pavilion (or Cafeteria in inclement weather).
- Please have children prepared to leave the car (seatbelt off, bookbag and belongings ready, goodbye kiss, given, etc.) by the time they reach the canopy.
- For Students dropped off after 8 am, parents will need to return to the main Columbus Drive Entrance Gate and bring their child(ren) to the Front Office for check-in and to receive a Late Pass.

MISSION STATEMENT

"We are Villa Madonna Catholic School. We achieve academic excellence in a family spirit, using St. John Bosco's principles of Reason, Religion, and Loving Kindness.
To become lifelong learners, we Work, Play, Study, and Pray."



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PICK UP

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EC-3 to Grade 2:

- Children will be picked up at the Main Foyer Glass doors.
- Parents should enter from the main Columbus Drive gate, with their child's **NAMETAG** displayed, drive around the island and pick-up their child(ren) following the directives of the teachers.
- Please do not come until the oldest (or only) child in your family is dismissed; otherwise this will cause a traffic back up and you will be asked to park in the field and wait for your child to be dismissed before getting back in the pickup line.
- **Full-Day Dismissal Times:**
 - 2:15 pm..... EC-3 & EC-4
 - 2:30 pm Kindergarten
 - 2:35 pm..... Grade 1
 - 2:40 pm Grade 2
- **Half-Day Dismissal Times:**
 - 11:30 am EC-3, EC-4, Kindergarten
 - 11:40 am Grades 1 & 2

Grade 3-8:

- Parents of students in Grades 3-8 should enter the campus through the Massachusetts Avenue Gate. Students will be picked up at the Canopy. All cars should then proceed out the Gladys Avenue Gate, turning onto Ola Avenue to eventually reach either Columbus Drive or North Boulevard.
- **Dismissal Times:**
 - 3:00 pm Grades 3-8
- **Half-Day Dismissal Times:**
 - 12:00 pm Grades 3-8

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